

## SEXUAL OFFENCE POLICY STATEMENT

### AND

## SEXUAL VIOLENCE STUDENT BILL OF RIGHTS

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ASPIRA City College’s Sexual Offence Policy outlines the institution’s programs to promote awareness of and prevent sex offences, and to detail the procedure that is followed when a sex offence occurs.

ASPIRA City College thoroughly addresses sexual offence and sexual harassment awareness during its new student orientation. In addition, the school schedules educational programs to promote the awareness of forcible and non-forcible sex offences. Such educational programs are offered by the *Community Education Department of Love Shouldn’t Hurt Philly of Philadelphia*.

ASPIRA City College delineates the procedure to be followed when a sex offence occurs in the form of a Student Bill of Rights, in accordance with requirements established in Article XX-G of the Public-School Code, “Sexual Violence Education at Institutions of Higher Education.”

### SEXUAL VIOLENCE STUDENT BILL OF RIGHTS

If you are the victim of a sexual assault, your first priority should be to get to a place of safety. You should then obtain necessary medical treatment. ASPIRA City College strongly urges you to report the incident in a timely manner. Time is a critical factor for evidence collection and preservation. This Student Bill of Rights informs you that you have the right to:

1. Know whom to notify at ASPIRA City College if you become a victim of sexual violence. Please report the offence immediately to one of the following staff members:

Name, Title	Office	Phone
Madeline Sargent, Title IX Coordinator	2 <sup>nd</sup> Floor	267-973-8658
Ms. Jillian Alcaro, School Director	2 <sup>nd</sup> Floor	215-455-2300
Ms. Rose Nelson, Lead Instructor for Allied Health	2 <sup>nd</sup> Floor – Rm 204	215-455-2300
Ms. Yenny Liriano-Mercado, Instr. of Technology Specialist	2 <sup>nd</sup> Floor – Rm 202	215-455-2300

2. ASPIRA City Colleges’ Anonymous Online Reporting System allows for anonymous reporting for the institution to receive complaints of sexual harassment and sexual violence from students and employees. The system can be accessed at:

a. <https://aspiracitycollege.edu/pa-act-16-sexual-misconduct-complaint-form/>

3. Receive referrals from ASPIRA City College’s staff for off-campus counseling and/or mental health services. Staff members will remind you of the importance of preserving evidence for the proof of a criminal offence.

4322 North 5<sup>th</sup> Street | Philadelphia, PA 19140 | [www.aspiracitycollege.edu](http://www.aspiracitycollege.edu) | (215) 455-2300

4. Understand that you may report the offence to the local police authorities via 911 so that a police report may be filed and, if you so desire, you may request assistance from the Philadelphia Police Department. This call may be made by you or – at your request – by a member of ASPIRA City College’s staff.

5. Know that filing a police report will: (a) ensure that you will receive the necessary medical treatment and tests; (b) provide the opportunity for collection of evidence helpful in prosecution, which cannot be obtained later; and ensure that you have access to free confidential counseling from counselors specifically trained in the area of sexual assault crisis information.

6. Obtain an order of protection, no contact order, restraining order, or similar lawful orders issued by a criminal or civil court against the accused.

7. Request that ASPIRA City College’s staff conduct prompt disciplinary proceedings against the accused. You and the accused will be entitled to the same opportunities to have others present during this disciplinary hearing. In addition, you and the accused will be notified of the outcome of any disciplinary actions taken by ASPIRA City College against the accused.

8. Be informed that an accused student found guilty of a sexual offence will be terminated from ASPIRA City College and may be criminally prosecuted by the local authorities.

9. Know that you have the option to request a change to your academic situation after an alleged sexual assault, provided such a change is reasonably available.

10. Be advised that any sexual offence will be included in ASPIRA City College’s Annual Security Report.

11. Be advised the following resources are available:

Women Organized Against Rape	<a href="https://www.woar.org/">https://www.woar.org/</a>
MaleSurvivor	<a href="https://malesurvivor.org/">https://malesurvivor.org/</a>
Pennsylvania Coalition Against Rape	<a href="https://pcar.org/">https://pcar.org/</a>

12. Know that you may obtain information concerning registered sex offenders by contacting:  
City of Philadelphia Police Department, Special Victims Unit  
215-685-3251 or 215-685-3252

Or by visiting the following website:

<https://www.meganslaw.psp.pa.gov/>